Survey Administrator Briefing

Surveys of the Enacted Curriculum

for

English Language Arts Reading, Mathematics, and Science
The surveys of the enacted curriculum (SEC) provide teachers and others a comprehensive set of indicators to facilitate teacher reflection and curriculum planning. The primary purpose of the SEC data-set is to support conversations among teachers about instructional practice and content.

Survey results offer teachers an opportunity to compare their own practice with results for their school, district, and state.

Content analyses of various state standards and assessments when used in conjunction with teacher reports provide an easy and powerful means for comparing instructional content to standards and assessments.

SEC data are never used for teacher evaluations. Individual teacher responses remain confidential and teacher ID information is never reported.
The SEC Online Providers’ area features several functions (with more under development) to administer and monitor survey completion, as well as review survey results.

Prior to using SEC Online with teachers, the group administrator should complete the workshop set-up section in the Administrator Area of the site.

To enter the SEC Online Providers’ Area, an Administrator Log-in is required. This log-in is provided by SEC Online to each sponsoring organization. Dissemination of Administrator Log-in ID’s is determined and handled by the sponsoring organization.
From the home page, click on the “Registrar” button.

If registered, enter your username and password (which is the same as your Group ID #), then click on the “Login” button.
Enter the Admin. Username and password (Group ID #) provided by SEC Online in the Registrar Area to enter the Administrator Area.
SEC Providers’ Work Area

To initialize the site for use by your teachers, click on Workshop Setup.
SEC Group Set-up: Step 1
(not required for all groups)

Edit the fields on this page to determine the information teachers see when they register for your group. (Group ID# is pre-set and cannot be edited.)

Click on continue when done editing
Use the checkboxes on this page to select the sections of the SEC survey you want teachers to complete.

Click on submit when done.
Use the **Registration Button** in the Providers’ area to monitor survey completion. The workshop support center provides information on number of teachers registered, names of registrants, and ...
Monitoring Survey Completion

... you can monitor how many registrants have completed each survey section.

<table>
<thead>
<tr>
<th>Survey Names</th>
<th>Math</th>
<th>Science</th>
<th>Survey Names</th>
<th>Math</th>
<th>Science</th>
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<td>80</td>
<td>Educational Technology</td>
<td>89</td>
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<td>Most Recent Unit</td>
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<td>1</td>
<td>Use of Assessments</td>
<td>90</td>
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<tr>
<td>Use of Homework</td>
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<td>N/A</td>
<td>Instructional Influences</td>
<td>90</td>
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<tr>
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<td>N/A</td>
<td>Instructional Readiness</td>
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</table>

Total Number of Registrants: 177
Reviewing Survey Results

Use the Data Review button to review survey results

Welcome to the SEC Providers' Work Area

SEC Home
- Return to the SEC Online Home Page
- Enabled

Survey Tool
- Create a custom survey for Workshop registrants
- Not Functional

Data Review
- Review Data Results from Workshop registrants
- Enabled

Workshop Setup
- Set-up Workshop Information for Registration Area
- Enabled

Registration
- Review participant sign-up information
- Enabled

Discussion Area
- Enter the Provider Discussion and Resource Area
- Not Functional
Reviewing Survey Results

Review results for each survey section, by state, district/region, and (where sufficient numbers are available) school. Results can be disaggregated by grade level, student achievement levels (as perceived by teachers), amount of professional development, class size, percent minority, percent female and percent ELL/LEP.
Survey results can be summarized using a collection of Instructional Practice and Characteristics Scales.

Results are displayed using floating bar charts to report mean and standard deviation results to describe variations in teacher responses.

Legend

Mean
-1 Std  +1 Std

Bar spans 2/3 or more of responding teachers.
Survey results are also reported for individual survey items, and disaggregated by seven distinct categories: grade level, level of student achievement, amount of teacher professional development, percent minority, percent female, percent LEP and class size.

When students in the target class collect information about science from books, magazines, computers or other sources, what percentage of that time do students:

- Ask questions to improve understanding
- Organize and display the information in tables or graphs
- Make a prediction based on the information or data
- Discuss different conclusions from the information or data
- List positive (pro) and negative (con) reactions to the information
- Reach conclusions or decisions based upon the information or data

Year 1
- All Grades: 87%
- Grades 0: 75%
- Grades 7: 90%
- Grades 8: 83%

Year 3
- All Grades: 88%
- Grades 0: 85%
- Grades 7: 89%
- Grades 8: 91%
SEC Online reports instructional content using tile charts.

Drop-down menus allow selection of grade-specific and course-specific results for school, district/region and state.
Collaborating Organizations

- Council of Chief State School Officers [www.SECsurvey.org](http://www.SECsurvey.org)
- Wisconsin Center for Education Research [www.SEConline.org](http://www.SEConline.org)
- Learning Point Associates/NCREL [www.SECsupport.org](http://www.SECsupport.org)
- TERC Regional Alliance DEC Project [www.ra.terc.edu/DEC](http://www.ra.terc.edu/DEC)